



TENDER NOTICE

TENDER REF NO: BSB/PU/ICT/018- 2024/25

TENDER NO. BSB/PU/HC/013-2024: [A WORKS CONTRACT FOR THE REPLACEMENT OF THE ENTIRE HVAC FAN COIL UNITS AND ASSOCIATED BUILDERS' WORKS]

•	Sealed Tender offers are invited from 100% Citizen Contractors for A WORKS CONTRACT FOR THE REPLACEMENT OF THE ENTIRE HVAC FAN COIL UNITS AND ASSOCIATED BUILDERS' WORKS
•	The Procuring Entity is Botswana Savings Bank
•	Procurement Method is: OPEN DOMESTIC BIDDING
•	The tender is fully reserved to 100% Citizen Contractors registered with the Public Procurement Regulatory Authority (PPRA) in the following category: <ul style="list-style-type: none">a. Mechanical Engineering Works Code 08Grade E (unlimited); Sub Code:<ul style="list-style-type: none">01 Air conditioning/Refrigeration systems02 Solar water heating04 Fire suppression systems07 Low pressure water systems10 General fabrication and machine shop services11 Pumps and munchersb. Government Directives will be applied as per the following Empowerment Scheme: The Cabinet Directive CAB No.11 (A) of 2010 on the Economic Diversification Drive (EDD) as per the Guidelines on the Diversification and Stimulation of the Local Economy.
•	Bidding will be conducted in accordance with the competitive bidding procedures contained in the Public Procurement Act, 2021 and Regulations of 2023.
•	A non-refundable fee of P2000.00 shall be paid by interested bidders. Payment shall be made at any of the following Botswana Savings Bank branches and or ATMs: BSB Headquarters, Rail Park, Palapye, Mahalapye, Molepolole, Serowe, Hukuntsi, F/town and Maun; Old Naledi and Kanye ATMs, at the following Account details: <ul style="list-style-type: none">1) Acc Name: Other IncomeAcc No: 1415-1-03-35-24-00-0000Reference no: Bidder's Company Name NB: Youth companies will be sold tender at a fee of 50% of the selling price as per Presidential directive CAB 14 (B) 2015, upon producing ID and any form indicating company ownership from Intellectual Property Authority (CIPA).
•	Documents shall be accessed from the below link: www.bsb.bw/news&resources/downloads.php with effect from 16th September 2024. Tender documents shall be available in soft copies only at the above cited link. Bidders shall share to the email addresses below proof of payment upon payment of the tender fee to procurementunit@bsb.bw and also attach a copy to the bid.
•	Compulsory tender clarification and site visit meeting with a representative from the Procuring Entity will take place as follows: <ul style="list-style-type: none">• Bidders are to assemble at Plot 17835 Lekgarapana Rd, Gaborone – BSB HQ Building at 10:00 Hours on the 24th September 2024 for registration.• Tender clarification and site visit meeting to be held in Plot 17835 Lekgarapana Rd, Gaborone – BSB HQ Building Site at 10:30 Hours on the 24th September 2024. No bidder shall be allowed to represent more than one company. The tender clarification and site visit meeting are a pre-requisite and as such those not attending shall be disqualified under evaluation and adjudication for award.
•	Queries relating to the issue of this document shall be addressed to the Accounting Officer. Att: Procurement Unit, @ procurementunit@bsb.bw copied to mjohnson@bsb.bw Tel No. 367 0000/62. No queries/inquiries shall be allowed after 5 working days before tender closing date.
•	The Bid Submission Method is: One Stage two-envelope Method in which a bid is submitted in an outer sealed envelope, containing two separately sealed and labelled technical and financial bids, which are opened on different dates in separate bid openings.
•	Submissions Completed Tender offers are to be submitted in separate sealed envelopes clearly marked: TECHNICAL SUBMISSION - "BSB/PU/HC/013-2024: [A WORKS CONTRACT FOR THE REPLACEMENT OF THE ENTIRE HVAC FAN COIL UNITS AND ASSOCIATED BUILDERS' WORKS S] FINANCIAL SUBMISSION - "BSB/PU/HC/013-2024: [A WORKS CONTRACT FOR THE REPLACEMENT OF THE ENTIRE HVAC FAN COIL UNITS AND ASSOCIATED BUILDERS' WORKS] The above two envelopes shall then be sealed in a larger envelope clearly marked: "TENDER NO. BSB/PU/HC/013-2024: [A WORKS CONTRACT FOR THE REPLACEMENT OF THE ENTIRE HVAC FAN COIL UNITS AND ASSOCIATED BUILDERS' WORKS]" and addressed to Accounting Officer, Botswana Savings Bank, P O Box 1150, Gaborone and shall be registered and deposited in a Tender Box in, Botswana Savings Bank, Plot 53796, BSB Tshomarelo House, Corner Lekgara, Letswai Road, Gaborone, Botswana
•	The closing time for receipt of tender offers is 10:00 hours on 24 th September 2024 and Tender opening will be done at 10:20hrs after closing at Botswana Savings Bank, Procurement Unit Office. A bid submitted after the date and time of submission shall be returned unopened to the bidder immediately or after the bid opening with the words "Late Bid Document", together with the date and time on which the bid was so received. Late tender offers shall NOT be accepted.
•	The Pre-Tender Estimate for the works is P5, 500 000.00 (Five Million Five Hundred Thousand Only). This is just a guide; bidders may quote any amount but the award will be to the most economically advantageous and compliant bidder.
•	Telephonic, telegraphic, telex, facsimile or emailed tender offers shall NOT be accepted.
•	Submission of more than one bid with the same shareholdings and directorship are strictly prohibited. Companies with more than one submission will be disqualified for further processing as such prohibits fair competition and bid fairness.

The Public Procurement Act's Standardised Conditions of Tender apply to this procurement, for which all the Applicable Tender Data is contained in the tender documents.

The bidders shall bear all costs associated with the preparation and submission of his tender and the Botswana Savings Bank Headquarters hereinafter will under no circumstances be responsible or liable for these costs, regardless of the conduct or outcome of the tender process.

Notwithstanding anything in the foregoing, Botswana Savings Bank is not bound to accept the lowest or any tender offer.

For / Accounting Officer

Contact Us Now on: 367 0001
or Visit a BSB branch near you for
more information

www.bsb.bw

