

TENDER ADENDUM 001/005/25/26

IT TECHNICAL SUPPORT SERVICES CONTRACT - DATABASE SYSTEMS.

REFERENCE NO: BSB/PU/ICT/005- 2025/26

Bidders and the general public are notified of the correction made in the above cited tender.

A discrepancy on the Tender Notice published on newspapers and in the bidding, document has been observed.

On the tender notice it is stated that it is a Quality and Cost based method and on the bidding document under financial evaluation page 10- It is stated that the financial Evaluation will be based on the least cost method. Kindly note that the evaluation criteria that will be used is Quality and cost based and the Financial Evaluation will be based on weightings as per the below table.

STAGE THREE (3): FINANCIAL EVALUATION

Only financial proposals of bidders who obtained a minimum score of 80% will be opened and shall undergo financial evaluation. Financial proposals of bidders who did not pass the technical evaluation stage will be returned unopened.

The total cost quoted by the tenderer for delivery of the required services will be evaluated as follows:

1. Correction of Arithmetic errors
2. Cost Estimate Comparison
3. Preference margins for EDD registered local manufacturers as per the new Directive CAB 34/2014 (B) on purchasing of Locally Manufactured Goods and Services and Agricultural products shall also apply.



Correction of Arithmetic Errors

Tenders determined to be responsive will be checked by the procuring department's evaluators for any arithmetic errors. Arithmetic errors will be rectified in accordance with Conditions of Tender Section 3 paragraph 12.

The amount stated in the Form of Offer and Acceptance will be adjusted by the procuring department in accordance with the stated procedure for the correction of errors and shall be considered as binding upon the tenderer. If the tenderer does not accept the correction of arithmetic errors in the manner described in the Conditions of Tenders, the tender offer will be rejected.

Cost Comparison

Evaluation Criterion	Description	Maximum Points
Cost Comparison	The aggregate cost of proposed capital expenditure and operational expenditure (broken down as per the Bill of Quantities and the pricing instructions.	30

Formula for calculating score for "Cost" criterion:

$$\text{Final Financial Score (FFS)} = (LP/BP) \times \text{Maximum Points}$$

Where; *LP = Lowest Price Quoted by any bidder*
BP = Bid Price quoted in the current bid

Least-Cost Evaluation and comparison

Note that VAT exclusion on the Grand Total by VAT registered bidders shall render the bid non-compliant.

Basis for Award

The weighting of the technical evaluation shall be **80%** with the financial evaluation set to **20%**.

Award will be recommended to the bidder who obtained the highest combined score (from the technical and financial evaluations) unless there are justifiable or compelling reasons not to do so and subject to successful negotiations.

Formula for calculating combined score:

$$\text{Tender Score} = \text{FTS} + \text{FFS}$$

Where; *FTS* – Final Technical Score
FFS – Final Financial Score

The most compliant bidder who achieves the highest score will be recommended for award. The contract may not necessarily be awarded to the lowest priced bid. To be determined by complete compliance of the bidder to specifications of the listed attribute items.

Bidders are informed that all other terms and conditions of the tender remain the same.

Regards

Procurement Unit

